



# Request For Qualifications for Clinical Licensure Supervision Services

## RFQ HSS 05-02

### Addendum No. 1

Section I, Paragraph D is to be replaced with the following:

D. Qualifications Submission Deadline

This procurement will remain open until further notice. Qualifications Packets will be accepted continually throughout this procurement with contracts awarded on a quarterly basis. In order for a Qualifications Packet to be considered for one of these award dates, it must be received in the HS Contracts Unit no later than the first Tuesday of the month prior to the award month.

Example: All Qualifications Packets requesting consideration for a contract award in July must be received no later than the first Tuesday in June. Any Qualifications Application received after the first Tuesday in June would not be considered for a contract award until the following quarter, in this case October.

#### APPLICATION SCHEDULE

Qualification Packets Due Date(s)	Award Month – Contracts Effective
1 <sup>st</sup> Tuesday, June	July
1 <sup>st</sup> Tuesday, September	October
1 <sup>st</sup> Tuesday, December	January
1 <sup>st</sup> Tuesday, March	April

**Note:** *The above dates are subject to change if deemed necessary by the County.*

Facsimile or electronically transmitted Qualifications Applications submitted prior to the above stated deadlines will be accepted. However, a signed original that is an exact duplicate of the faxed Qualifications Application must be received within five (5) County business days of the deadline.

All Qualifications packets must be received at the address listed above no later than the first Tuesday of the Month prior to the award month as explained above.

Section II, Paragraph D is to be replaced with the following:

D. Proposal Confidentiality

Proposers should be aware that proposal responses are subject to the California Public Records Act (Government Code section 6250 e. seq.). If any proposer's

proposal contains trade secrets or other information, which is proprietary by law, the proposer must notify the County of its request to keep that information confidential.

The request to keep proprietary information confidential must be made in writing and attached to the envelope or other medium used to submit the proposal. The confidential or proprietary information shall be readily separable from the response in order to facilitate eventual public inspection of the non-confidential portion of the response.

The County will review the request and notify the proposers in writing of its decision as to whether confidentiality can be maintained under law. If confidentiality cannot be maintained, the proposer has the option of withdrawing the proposal or advising the County of its understanding that this information will become public record. The price of products offered or the cost of services proposed shall not be designated as proprietary or confidential information.

Add, Item # 23, Paragraph A under Section IV

23. Debarment, Suspension, And Other Responsibility Matters

As required by Executive Order 12549, Debarment and Suspension, and other responsibilities implemented at 45 CFR Part 76:

- a. The Contractor certifies that it and any potential subcontractors:
  - 1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions (as defined at 45 CFR Part 76, Section 76.200) by any federal department or agency;
  - 2) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - 3) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (a) (2) of this certification; and
  - 4) Have not within a three-year period proceeding this application had one or more public transactions (federal, state, or local) terminated for cause or default; and
- b. Where the Contractor is unable to certify to any of the statements in this certification, he or she shall attach an explanation to the proposal.